



**Minutes of the**  
**City Commission for the City of Traverse City**  
**Regular Meeting**  
**May 18, 2015**

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem Barbara D. Budros, James Carruthers, Jeanine Easterday, Gary Howe, Ross Richardson, Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Estes presided at the meeting.

Moved by Budros, seconded by Richardson, that the City Commission suspends City Commission Rule 9a to add the following item to the Agenda as Agenda Item 5(b), "Consideration of appointments to the Traverse City Arts Commission."

CARRIED unanimously.

**2. Consent Calendar**

Moved by Carruthers, seconded by Werner, that the following actions as recommended on Consent Calendar portion of the Agenda be approved:

- a. the minutes of the May 2, 2015, Special Meeting, May 4, 2015, Regular Meeting, and May 11, 2015, Study Session, be approved.
- b. the Acting City Manager be authorized to declare the obsolete Digester #4 Recirculation Pump and 8 aluminum membrane gates surplus so that they

may be disposed of.

- c. the Acting City Manager be authorized to issue a service order in the amount of \$52,171.40 to M&M Pavement Markings, Inc. for 2015 Street Pavement Markings, Legends and Parking Areas, with funds available in the various Street and Auto Parking Funds.
- d. a Resolution Approving Special Improvement District SID 2015-05, which waives all public hearing and proceedings for the sanitary sewer main service installation, be adopted, and that a budget amendment be made to increase the budgeted revenue and budgeted expenses in the Special Assessment Fund by \$41,140 to reflect the revenue and expenses for this project; and further that the Acting City Manager be authorized to issue a service order to Alper's Excavating, Inc. in the amount of \$36,731.88, more or less, for the unit price items in their bid with funds available in the Special Assessment Fund.
- e. the Acting City Manager be authorized to issue a confirming service order to Otwell Mawby, P.C. in the amount of \$6,588.90 for construction material testing as determined necessary by the Michigan Department of Transportation, in connection with the West Front Street Reconstruction Project and West End Beach Trail and Access Project, with funds available in the Public Improvements Fund.
- f. the Acting City Manager be authorized to issue a confirming service order to Elmer's Crane and Dozer in the amount of \$14,122.16 for emergency repair work on a water main beneath Division Street at Seventh Street, with funds available in the Water Fund.
- g. the Mayor and City Clerk execute an agreement with Bernstein & Associates to develop a strategic plan for compliance with the Native American Graves Protection and Repatriation Act (NAGPRA) with respect to the Con Foster Collection, in the amount not-to-exceed \$10,000 including travel expenses, at the rates indicated in the proposal from Bernstein & Associates, with funds available in the Heritage Center Fund, with such agreement subject to approval as to its substance by the Acting City Manager and its form by the City Attorney.

**Items removed from the Consent Calendar**

None.

**3. Old Business**

**3(a).**

Consideration of various actions in connection with the Fiscal Year 2015-2016 Budgets, including the City of Traverse City, Traverse City Light and Power, and Downtown Development Authority.

Moved by Richardson, seconded by Budros, that the Resolution to Waive the Traverse City Property Tax Administration Fee for Fiscal Year 2015-2016, be adopted.

CARRIED unanimously.

Moved by Easterday, seconded by Budros, that the Resolution Certifying the Tax Levy for the Downtown Development Authority for Fiscal Year 2015-2016, be adopted.

CARRIED unanimously.

Moved by Werner, seconded by Richardson, the Resolution Adopting the Downtown Development Authority Budget for Fiscal Year 2015-2016, be adopted.

CARRIED unanimously.

Moved by Budros, seconded by Howe, that the Resolution Certifying Tax Levy for The City of Traverse City for Fiscal Year 2015-2016, be adopted.

CARRIED unanimously.

Moved by Howe, seconded by Budros, that the Resolution Certifying Tax Levy for Act 345 Police and Fire Pension System for Fiscal Year 2015-2016, be

adopted.

CARRIED unanimously.

Moved by Budros, seconded by Easterday, that the Resolution Adopting the Traverse City Light and Power Budget for Fiscal Year 2015-2016, Including the Capital Improvement Plan, be adopted.

CARRIED unanimously.

The following addressed the Commission:

William Twietmeyer, City Treasurer/Finance Director  
Penny Hill, Acting City Manager  
Benjamin Marentette, City Clerk

Moved by Budros, seconded by Richardson, that the Resolution Adopting The City of Traverse City Fiscal Year 2015-2016 Comprehensive Annual Budget Report, excluding funding for a Human Resources Director and Utilities Director, be adopted.

Rick Buckhalter, 932 Kelley Street – made general comments

CARRIED unanimously.

Moved by Richardson, that the following appropriations be made for Fiscal Year 2015-2016: Capital Projects Fund: \$2,025,670

There being no second, the motion did not come before the Commission.

William Twietmeyer, City Treasurer/Finance Director  
Penny Hill, Acting City Manager  
Russell Soyring, City Planning Director  
Timothy Lodge, City Engineer

Moved by Richardson, seconded by Easterday, that the Resolution Adopting The City of Traverse City Fiscal Year 2015-2016 Capital Improvement Plan and

Capital Projects Fund, to include a \$20,000 appropriation for Eighth Street – Lake Street to Woodmere, Project # 882, be adopted.

Roll Call:

Yes - Carruthers, Easterday, Richardson, Estes.

No - Howe, Werner, Budros.

FAILED. (5 affirmative votes required)

**3(b).**

Consideration of authorizing a contract for staffing services for the Traverse City Arts Commission.

The following addressed the Commission:

Penny Hill, Acting City Manager

No action was taken.

**3(c).**

Consideration of possible real property purchase to advance the Corridors Master Plan.

The following addressed the Commission:

Penny Hill, Acting City Manager

Moved by Budros, seconded by Easterday, that the City Commission enter into closed session immediately following the public comment portion of the agenda to discuss the possible purchase of real property which could advance the Corridors Master Plan, as authorized by MCL 15.268(d).

Roll Call:

Yes - Carruthers, Easterday, Howe, Richardson, Werner,  
Budros, Estes.

No - None.

CARRIED unanimously.

#### **4. New Business**

##### **4(a).**

Report from the City Clerk regarding the City's Facebook page and consideration of amending the Facebook Site Posting Policy to also apply to the City's Twitter account.

The following addressed the Commission:

Benjamin Marentette, City Clerk

Moved by Budros, seconded by Howe, that the City of Traverse City Facebook Site Posting Policy be amended to also apply to the City's Twitter account, as submitted with the City Clerk's May 12, 2015, communication.

CARRIED unanimously.

#### **5. Appointments**

##### **5(a).**

Consideration of approving the Mayor's appointment to the Human Rights Commission.

Moved by Easterday, seconded by Carruthers, that the Mayor's reappointment of Lee Hornberger and Laura Nerone (seats previously held by Lee Hornberger and Laura Nerone) each to one three-year term expiring June 30, 2018 and the Mayor's appointment of Susan Odgers, (seat previously held by Theresa Gardner) to one three-year term expiring June 30, 2018 on the Human Rights

Commission, term effective June 30, 2015, be approved.

CARRIED unanimously.

b.

Consideration of appointments to the Traverse City Arts Commission.

Moved by Budros, seconded by Richardson, that Mary Gillett, Metta Lansdale, Christie Minervini, and Deb Lake each be appointed to one three-year term expiring May 18, 2018, on the Traverse City Arts Commission.

CARRIED unanimously.

## **6. Reports and Communications**

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
  2. Minutes of the Act 345 Retirement System meeting of February 25, 2015.
  3. Quarterly Financial Report from the City Treasurer/Finance Director for the third quarter which ended March 31, 2015.
- e. Reports and correspondence from non-City officials.

1. Fractile Emergency Response Report from North Flight for April 2015.

## **7. Public Comment**

The following addressed the Commission:

1. Reserved.

None

2. General.

Chris Maxbauer, 503 West Eighth Street  
Penny Hill, Acting City Manager

3. Mayor and City Commissioners.

None.

The City Commission entered into closed session at 8:37 p.m.

The City Commission returned to open session at 9:11 p.m.

There being no objection, Mayor Michael Estes declared the meeting adjourned at 9:11 p.m.

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Benjamin C. Marentette, MMC  
City Clerk

Approved: \_\_\_\_\_,  
(Date) (Initials)